

EVENING PROGRAM SCHEDULE RUNDOWN - Drury Lane 2/10/2024		
<i>(DRAFT; All Times Approximate/Subject to Change – Goal is to Adjourn by 9 p.m.)</i>		
Start Time	Duration	Topic
PREPARATION in ballroom		
1:00		Deco and volunteer arrivals
2:30	0:30	Test Videos and audios
2:30	2:00	Rehearsal or any performances
4:00	0:45	Volunteer Meals and Prep
5:00	0:30	Sound Check (Drury Lane prefer provider)
PRE-EVENT outside ballroom		
3:30		Set up reception and exhibit tables etc etc
4:30	1:30	Cocktail Reception (Cash Bar), Exhibits, passport program
4:30	1:30	Silent Auction
5:00		VIP handling
MAIN EVENT		
5:45	0:00	Door Opens
5:45	0:15	Shishi Dance
6:00	0:02	Greetings – Emcee
6:02	0:03	Post Colors
6:05	0:05	National Anthem
6:10	0:08	Greetings- AACC President & Board
6:18	0:02	Greetings- Consul General of Japan
6:20	0:10	Cultural Entertainment (10 min.) – Children’s Chorus “It’s a small world”
6:30	0:20	Greetings - VIPs and Politicians
6:50	0:02	Announcing all other politicians and Thanking sponsors
6:52	0:08	Greetings – Sponsors
7:00	0:45	Dinner Announcement (blanket announcement of programs)
		Sponsor Logos on Screen, Recorded Music
		Run VIPs and Politician speeches not in

		attendance
		Osaka Sister City World Expo 2025 Promo
		Chicago Koto Group Performance
		acknowledge of Koto group and announcement of the next performance
7:44	0:01	announcing of last call for silent auction
7:45	0:15	Cultural Entertainment (15 min.) – Awa odori (confirming)
8:00	0:01	announcing of close of silent auction
8:01	0:06	Ping Tom Award intro and video (?)
8:07	0:02	Award Acceptance Speech
8:09	0:06	Sandra Otaka Award
8:15	0:02	Award Acceptance Speech
8:17	0:03	Intro of the comm and the youth
8:20	0:12	Community Service Awards (10 awardees)
8:32	0:12	Youth Who Excel Awards (09 awardees)
8:44	0:05	Pass the Gavel to Indonesian Community
8:49	0:02	Announcements of the next years event-save the date
8:51	0:05	Cultural Entertainment (5 min.) – Indonesian gamelan dance (confirming)
8:56	0:03	Announcements of the May event
8:59	0:02	Closing and Thank you.
9:01		